

# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

# **Procurement of INFRASTRUCTURE PROJECTS**

Government of the Republic of the Philippines

**PROJECT 2021-40: ROOFING OF CAS BUILDING  
FOR BAMBANG CAMPUS**

**Sixth Edition  
July 2020**

# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission,*” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# *Glossary of Terms, Abbreviations, and Acronyms*

**ABC** – Approved Budget for the Contract.

**ARCC** – Allowable Range of Contract Cost.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**CDA** – Cooperative Development Authority.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**Contractor** – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

**CPI** – Consumer Price Index.

**DOLE** – Department of Labor and Employment.

**DTI** – Department of Trade and Industry.

**Foreign-funded Procurement or Foreign-Assisted Project** – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PCAB** – Philippine Contractors Accreditation Board.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods,

infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**UN** – United Nations.



## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines  
**NUEVA VIZCAYA STATE UNIVERSITY**  
Bayombong, Nueva Vizcaya

**INVITATION TO BID**  
***FOR Project 2021-40: ROOFING OF CAS BUILDING FOR***  
***BAMBANG CAMPUS***

1. The *Nueva Vizcaya State University*, through the Special Trust Fund (STF) for Fund FY 2021 intends to apply the sum of *Php3,427,500.00* being the ABC to payments under the contract for *2021-40: ROOFING OF CAS BUILDING FOR BAMBANG CAMPUS*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *NVSU* now invites bids for the above procurement project. Delivery of the Goods/Equipment is required by *ninety (90) calendar days*. Bidders should have completed, within *two (02) years* from the date of submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *NVSU-BAC* and inspect the Bidding Documents at the address given below during *Mondays-Fridays from 8:00AM-5:00PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting on *November 9, 2021* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php5,000.00*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *through electronic means*.
6. The *NVSU* will hold a Pre-Bid Conference<sup>1</sup> on *November 17, 2021, 9:00AM at the Function Room, 3/F New Administration Building, NVSU Bayombong Campus* and through video conferencing or webcasting *via Zoom*, which shall be open to prospective bidders. To reduce the risks and hazards of community transmission of COVID-19, the BAC shall conduct meetings and conferences via **ZOOM (Meeting ID: 607 910 9470, Password: nvsu@2021)** until further notice, or until such time that the state of calamity, or implementation of community quarantine or similar government restrictions shall have been lifted by the proper government authorities.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before *November 29, 2021 at 8:59am* or courier submission on the same address on or before *November 26, 2021 at 5:00pm*. Late bids shall not be accepted.

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *November 29, 2021, 9:00am* at the given address and via **ZOOM (Meeting ID: 892 747 6542, Password: nvsu@2021)**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *NVSU* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bid
11. For further information, please refer to:  

<b>MS. MARITRESS N. MORTERA</b>	<b>MR. RICHARD JOHN D. GUZMAN</b>
<b>MS. ICY B. PASI</b>	<b>MS. FLORIDA P. URBANO</b>
<b>MS. JEANYBEE A. MARIANO</b>	<b>MS. JULIET S. SANCHEZ</b>
<b>MS. DIANNE MARGARETH B. TITO</b>	

UBAC Secretariat  
  
3<sup>rd</sup> floor UBAC Office, New Administration Building  
NVSU Bayombong Campus, Bayombong, Nueva Vizcaya  
Tel. No. 078-392-1605/078-321-2112  
Email Address: [ubac@nvsu.edu.ph](mailto:ubac@nvsu.edu.ph) and [ubacbayombong@gmail.com](mailto:ubacbayombong@gmail.com)
12. You may visit the website:  
For downloading of Bidding Documents: [www.nvsu.edu.ph](http://www.nvsu.edu.ph) *November 9, 2021*.

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**ARACELI V. DOMAGAS, RCE, PhD**  
UBAC Chairperson

## ***Section II. Instructions to Bidders***

### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, Nueva Vizcaya State University invites Bids for the *Roofing of CAS Building for Bambang Campus*, with Project Identification Number *Project 2021-40*.

*[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]*

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for *Special Trust Fund (F164)* in the amount of *Php3,427,500.00*

2.2. The source of funding is:

*[If an early procurement activity, select one and delete others:]*

- a. NGA, the National Expenditure Program.
- b. GOCC and GFIs, the proposed Corporate Operating Budget.
- c. LGUs, the proposed Local Expenditure Program.

*[If not an early procurement activity, select one and delete others:]*

- a. NGA, the General Appropriations Act or Special Appropriations.
- b. GOCC and GFIs, the Corporate Operating Budget.
- c. LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### **4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices**

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### **5. Eligible Bidders**

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

#### **6. Origin of Associated Goods**

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

*[Select one, delete other/s]*

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.
  - b. Subcontracting is not allowed.
- 7.1. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criterial stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.2. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.3. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents Comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

## **11. Documents Comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.



## 12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

## 13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

## 14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

*[Select one, delete other/s]*

a. Philippine Pesos.

b. *[indicate currency if procurement involves a foreign-denominated bid as allowed by the Procuring Entity, which shall be tradeable or acceptable by the BSP.]*

## 15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *March 29, 2022*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## 16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **17. Deadline for Submission of Bids**

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **18. Opening and Preliminary Examination of Bids**

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

## **20. Post Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet (BDS)**

Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.

# Bid Data Sheet

ITB Clause							
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <i>2021-40: Roofing of CAS Building for Bambang Campus</i>						
7.1	<i>[Specify the portions of Works and the maximum percentage allowed to be subcontracted, which shall not be significant or material components of the Project as determined by the Procuring Entity.]</i>						
10.3	<i>[Specify if another Contractor license or permit is required. ]</i>						
10.4	The key personnel must meet the required minimum years of experience set below:  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Key Personnel</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>General Experience</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>			
<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>					
10.5	The minimum major equipment requirements are the following:  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Equipment</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Capacity</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Number of Units</u></th> </tr> </thead> <tbody> <tr> <td colspan="3" style="padding-top: 5px;"><u>(Referred to DUPA)</u></td> </tr> </tbody> </table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	<u>(Referred to DUPA)</u>		
<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>					
<u>(Referred to DUPA)</u>							
12	<i>[Insert Value Engineering clause if allowed.]</i>						
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: <p style="margin-left: 40px;">a. The amount of not less than <u>Php68,550.00</u> <i>[Insert two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p style="margin-left: 40px;">b. The amount of not less than <u>Php171,375.00</u> <i>[Insert five percent (5%) of ABC]</i> if bid security is in Surety Bond.</p>						
19.2	Partial bids are allowed, as follows: <i>[Insert grouping of lots by specifying the items and the quantity for every identified lot.]</i>						
20	<i>[List licenses and permits relevant to the Project and the corresponding law requiring it, e.g. Environmental Compliance Certificate, Certification that the project site is not within a geohazard zone, etc.]</i>						
21	Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.						

## ***Section IV. General Conditions of Contract***

### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No.9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

## 2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

## 3. Possession of Site

4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

## 4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

## **5. Performance Security**

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

## **6. Site Investigation Reports**

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

## **7. Warranty**

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

## **8. Liability of the Contractor**

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## **9. Termination for Other Causes**

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.



## **10. Dayworks**

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

## **11. Program of Work**

**11.1.** The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

**11.2.** The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

## **12. Instructions, Inspections and Audits**

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

## **13. Advance Payment**

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

## **14. Progress Payments**

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

## **15. Operating and Maintenance Manuals**

**15.1.** If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.

- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the SCC from payments due to the Contractor.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

# Special Conditions of Contract

GCC Clause	
2	<i>[If different dates are specified for completion of the Works by section, i.e. “sectional completion,” these dates should be listed here.]</i>
4.1	<i>[Specify the schedule of delivery of the possession of the site to the Contractor, whether full or in part.]</i>
6	The site investigation reports are: <i>[list here the required site investigation reports.]</i>
7.2	<p><i>[Select one, delete the other.]</i></p> <p><i>[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:]</i> Fifteen (15) years.</p> <p><i>[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:]</i> Five (5) years.</p> <p><i>[In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:]</i> Two (2) years.</p>
10	Dayworks are applicable at the rate shown in the Contractor’s original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity’s Representative within <i>[insert number]</i> days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is <i>[insert amount]</i> .
13	The amount of the advance payment is <u>Php514,125.00</u> <i>[insert amount as percentage of the contract price that shall not exceed 15% of the total contract price and schedule of payment]</i> .
14	<i>[If allowed by the Procuring Entity, state:]</i> Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The date by which operating and maintenance manuals are required is <i>[date]</i> .  The date by which “as built” drawings are required is <i>[date]</i> .

15.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is <i>[amount in local currency]</i> .
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## *Section VI. Specifications*

### **Notes on Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

#### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be accepted subject to the Procuring Entity's Representative's prior review and written consent.

Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's Representative at least twenty-eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the Procuring Entity's Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

## *Section VI. Specifications*

<b>Item No:</b>	<b>Description/Particular</b>	<b>Qty</b>	<b>Unit</b>
A.1.1.(3)	Construction of Field Office for the Engineer	1.00	LS
B.3	Permits and Clearances	1.00	LS
B.5	Project Billboard/Signboard	1.00	LS
B.7(1)	Occupational Safety and Health Program	1.00	LS
800(4)	Individual Removal of Trees (Trimming/Pruning)	1.00	LS
801(6)	Removal of Structures and Obstructions	1.00	LS
900(1)c4	Structural Concrete (Columns), Class "A", 28 days	5.03	Cu.m.
903(2)	Formworks and Flase Works	1.00	LS
1001(9)	Storm Drainage and Downspout	1.00	LS
1003(2)f	Metal Frame Wall	104.40	Sq.m
1013(2)a1	Fabricated Roofing Accessories (Ridge Roll)	26.60	Ln.m.
1013(2)b1	Fabricated Roofing Accessories (End Flashing)	74.00	Ln.m.
1013(2)c	Fabricated Metal Roofing Assessories (Gutter)	68.65	Ln.m.
1014(1)b2	Prepainted Metal Sheets, Long Span (Ribb Type)	761.55	Sq.m.
1032(1)a	Painting Works (Masonry)	320.00	Sq.m
1032(1)c	Painting Works (Metal)	1082.84	Sq.m
1047(8)	Structural Steel (Roof Framing)	1.00	LS
1100(10)	Conduit Boxes & Fittings (Conduit Work/Conduit Rough-in	1.00	LS
1101(33)	Wires & Wiring Devices	1.00	LS
1102(1)	Power Load Center, Switch Gear and Panel Boards, and	1.00	LS
1103(1)	Lighting Fixtures and Lamps	1.00	LS



## ***Section VII. Drawings***

*[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]*

## ***Section VIII. Bill of Quantities***

### **Notes on the Bill of Quantities**

#### **Objectives**

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

#### **Daywork Schedule**

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

#### **Provisional Sums**

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisionalsum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

### **Signature Box**

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.

# *Bill of Quantities*

Name of Project : **2021-40: Roofing of CAS Building for Bambang Campus**  
 Location : NVSU Bambang, Nueva Vizcaya  
 Mode of Implementation : Public Bidding  
 Source of Fund : Special Trust Fund  
 Number of Calendar Days to Complete: 90 calendar days  
 Approved Budget for Contract : Php3,427,500.00

ITEM	DESCRIPTION OF WORK	QTY	UNIT	UNIT COST	AMOUNT
A.1.1.(3)	Construction of Field Office for the Engineer	1.00	LS		
B.3	Permits and Clearances	1.00	LS		
B.5	Project Billboard/Signboard	1.00	LS		
B.7(1)	Occupational Safety and Health Program	1.00	LS		
800(4)	Individual Removal of Trees (Trimming/Pruning)	1.00	LS		
801(6)	Removal of Structures and Obstructions	1.00	LS		
900(1)c4	Structural Concrete (Columns), Class "A", 28 days	5.03	Cu.m.		
903(2)	Formworks and Flase Works	1.00	LS		
1001(9)	Storm Drainage and Downspout	1.00	LS		
1003(2)f	Metal Frame Wall	104.40	Sq.m		
1013(2)a1	Fabricated Roofing Accessories (Ridge Roll)	26.60	Ln.m.		
1013(2)b1	Fabricated Roofing Accessories (End Flashing)	74.00	Ln.m.		
1013(2)c	Fabricated Metal Roofing Assessories (Gutter)	68.65	Ln.m.		
1014(1)b2	Prepainted Metal Sheets, Long Span (Ribb Type)	761.55	Sq.m.		
1032(1)a	Painting Works (Masonry)	320.00	Sq.m		
1032(1)c	Painting Works (Metal)	1082.84	Sq.m		
1047(8)	Structural Steel (Roof Framing)	1.00	LS		
1100(10)	Conduit Boxes & Fittings (Conduit Work/Conduit Rough-in)	1.00	LS		
1101(33)	Wires & Wiring Devices	1.00	LS		
1102(1)	Power Load Center, Switch Gear and Panel Boards, and Other Overcurrent Protection Devices	1.00	LS		
1103(1)	Lighting Fixtures and Lamps	1.00	LS		
	<b>SUB TOTAL:</b>				
	<b>TOTAL ESTIMATED (DIRECT + INDIRECT) COST:</b>				

Prepared by:

\_\_\_\_\_  
Civil Engineer

PRC NO.:

PTR NO.:

Submitted by:

\_\_\_\_\_  
Expiry Date:

\_\_\_\_\_  
Date Issued:

\_\_\_\_\_  
Contractor's Representative



C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
SUB - TOTAL (C)				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM	N/A		
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
UNIT COST				

**UNIT PRICE ANALYSIS**

JOB : **ROOFING OF CAS BUILDING**  
 PAY ITEMS : Permit and Clearances  
 COST SHEET ID : B.3  
 QTY: **1 LS**

PRODUCTION  
 RATE: \_\_\_\_\_ LS  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
For professional, and ancillary permits and clearances fees. Including productions of plans and other required documents.	LS	1		
NOTES: All fees for processing permits and clearances shall be charge to this item.				
<b>SUB-TOTAL (A)</b>				
B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
1. Liason Officer	1			
<b>SUB-TOTAL (B)</b>				
C. EQUIPMENT RENTAL	QUANTITY		Hourly	Total
	No. of Equipment	Total Hours	Rate	Cost
<b>SUB - TOTAL ( C )</b>				
<b>TOTAL DIRECT COST (A + B + C)</b>				
<b>ADD: INDIRECT COST</b>				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
<b>TOTAL INDIRECT COST</b>				
			<b>TOTAL COST (D + E)</b>	
<b>UNIT COST</b>				

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS Project Billboard/Signboard  
 COST SHEET  
 ID B.5  
 QUANTITY **1.00 LS**

PRODUCTION  
 RATE: \_\_\_\_\_ LS  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Tarpauline Project Billboard, 4 x 8' DPWH format	pc	1.0		
2. Marine Plywood, 1/2" thick (Nebraska)	pc	1.0		
3. Good Lumber, 2"x 2" x 8'	bd.ft.	26.7		
4. CW Nail, Assorted	kg	0.5		
5. Consumables, (Staple wires, etc.)	LS	1.0		
Scope: 1. Furnishing & Installation of framed & printed project billboard. <b>General Notes:</b> 1. Project Billboard shall be DPWH Standard. Refer to the PPSDS for the content. 2. Billboard shall be framed with 2"x2' Lumber and properly placed on a visible area.				
<b>SUB-TOTAL (A)</b>				
B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
Leadman	1			
Unskilled Labor	2			
<b>SUB-TOTAL (B)</b>				
C. EQUIPMENT RENTAL	QUANTITY		Hourly	Total
	No. of Eqpt	Total Hours	Rate	Cost
<b>SUB - TOTAL ( C )</b>				
<b>TOTAL DIRECT COST (A + B + C)</b>				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
<b>TOTAL INDIRECT COST</b>				
	<b>TOTAL COST (D + E)</b>			
<b>UNIT COST</b>				



**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS Occupational Safety and Health Program  
 COST SHEET ID B.7(1)

QUANTITY **1.00 LS**

PRODUCTION RATE: \_\_\_\_\_ LS  
 NUMBER OF HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
Rental Safety Hard Hat, 4 Yellow, 2 brown, 5 White, 1 green	set	12.0		
Safety, warning Signage, 2'x3'	set	2.0		
Safety Harness,	set	2.0		
Safety Goggles,	set	1.0		
General Purpose Safety Vest, Button Type	set	8.0		
Caution Tapes, 100m/roll	roll	1.0		
Consumables(Face mask/Shield, disinfectant, vitamins, etc.)	LS	1.0		
Scope: Furnishing of all needed materials in compliance to safety  <b>General Notes:</b> 1. In compliance to RA 11058, all laborers shall be provided with PPE's. No laborer shall be allowed to work without safety shoes, safety vest, hard hat, gloves, and harness, etc. 2. All PPE's shall be brand new. Hard hat, Safety Harness & safety vest shall be turnover in good conditions. 3. None compliance to this item shall be a reason that this item will not be collected and shall served as not compliance to safety. 4. White hard hat shall be made available at the field office to be used by site visitors. 5. All laborers shall be provided by the contractor with their long sleeve T-shirt charges to OCM.				
<b>SUB-TOTAL (A)</b>				

B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
Part Time Safety Officer 1. Part Time safety officer shall be reporting at site w/ maximum of 8 hours per week. NOTE: 2. He/she should conduct "Tool Box" meeting to disseminate safety concerns of all laborers. 3. Meeting shall be documented and submit to the PPSDS office.	1			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly	Total
	No. of Eqpt	Total Hours	Rate	Cost
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM	N/A		
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB                    **Roofing of CAS Building**  
 Individual Removal of  
 Trees  
 PAY ITEMS            (Trimming/Pruning)  
 COST SHEET ID    800(4)

QUANTITY            **1.00 LS**

PRODUCTION  
 RATE: \_\_\_\_\_ LS  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
Nylon Rope, 16mm Ø	m	200.0		
Consumables, (gasoline, oils, etc.)	LS	1.0		
<p>Scope:</p> <ol style="list-style-type: none"> <li>Trimming of all mahogany tree branches leveled at the roof deck floor level.</li> <li>Sizing of branches above 150mm Ø into 2" thick.</li> <li>Cleaning and Disposal of debris such branches at the area directed by the PPSDS personnel.</li> </ol> <p><b>General Notes:</b></p> <ol style="list-style-type: none"> <li>Provide engineering control such as temporary perimeter enclosure at the area where the cutting shall be done.</li> <li>Skilled laborers shall be employed on this item of work with PPE and harness.</li> <li>All branches shall be tied before cutting and slowly brought down.</li> <li>All building parts to be damage on this item shall be repaired or replaced by the contractor.</li> <li>Trimming shall be done by a registered entity.</li> </ol>				
<b>SUB-TOTAL (A)</b>				
<b>B. LABOR COST</b>	<b>QUANTITY</b>		<b>Hourly</b>	<b>Total</b>
	<b>No. of Personnel</b>	<b>Total Hours</b>	<b>Rate</b>	<b>Cost</b>
Leadman	1			
Skilled Labor (Chainsaw Operator)	2			

Unskilled (Include hauling to stock pile area)	6			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL		QUANTITY		Total
	No. of Eqpt	Total Hours	Hourly Rate	Cost
Chainsaw	2			
Dump track, 3 cu.m.	LS			
Minor Tools	1			
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB                    **Roofing of CAS Building**  
 PAY ITEMS         Removal of Structures and  
                          Obstructions  
 COST SHEET ID    801(6)

QUANTITY            **1.00 LS**

PRODUCTION  
 RATE: \_\_\_\_\_ LS  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Safety Net, 5mm Mesh x 1.80m x 90m	roll	1.0		
2. Consumables (Cutting Disc, Grinding Disc, concrete Chisel, Jack Hammer Drill Bit, etc.)	LS	1.0		
<p>Scope: Chipping of existing roofdeck 24 column end, roofdeck flooring and CHB/reinforced concrete wall. This include drilling of wall for the location of Machine Bolts and installation of safety Net. Disposal of debris is also included.</p> <p><b>General Notes:</b>                      1. Provide temporary perimeter enclosure at the roof deck level to avoid falling of debris at the building premises.                      2. Provide Warning Signs at the ground floor level.                      3. All debris shall be disposed in a carefull manner at the end of the day.                      4. All laborers shall be equipped w/ PPE during working hours.                      5. Coordinate to the PPSDS engineer for the scope of column to be cut or chipped.                      6. Safety Net shall be install prior to the chipping work. Refer to the safety officer for proper installation of safety net.</p>				
<b>SUB-TOTAL (A)</b>				

B. LABOR COST	QUANTITY		Hourly Rate	Total Cost
	No. of Personnel	Total Hours		
Leadman	1			
Skilled Labor	2			
Unskilled	4			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Jack Hammer	2			
Minor Tools (Grinder, etc.)				
SUB - TOTAL (C)				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	-

**UNIT PRICE ANALYSIS**

JOB                    **Roofing of CAS Building**  
 PAY ITEMS            Structural Concrete (Columns), Class "A",  
 COST SHEET ID      28 days  
                              900(1)c4  
 QUANTITY             **5.03 Cu.m.**

PRODUCTION  
 RATE: \_\_\_\_\_ Cu.m./Hr.  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
Portland Cement, 40kg/bag - Holcim	bag	43.0		
Screened Sand, S-1-2.50cu.m./T-Load	T-Load	2.0		
Screened Gravel, G-1 - 2.50 Cu.m./T-Load	T-Load	1.0		
<p>Scope:</p> <p>1. Restoration of all cut Columns, walls, flooring, etc.                      2. Concreting of 2½" Ø GI Pipe base.                      0.30x0.30x0.40m (Verify at the actual)</p> <p><b>General Notes:</b></p> <p>1. Concrete mixture shall be 1: 2: 3 in all columns, base and wall restoration.                      2. Form shall be properly fixed, watertight before pouring concrete.                      3. Make sure that all anchor bolt properly set and welded before placing concrete.</p> <p>Col.                      Restoration                      = 2.916                      Wall                      Rest.= 0.576                      New                      Pedestal= 1.536                      Total= 5.0280</p>				
<b>SUB-TOTAL (A)</b>				

B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
Leadman	1			
Skilled Laborer	2			
Unskilled (Include hauling of materials to roof deck level)	8			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly	Total
	No. of Eqpt	Total Hours	Rate	Cost
One Bagger Mixer	1			
Minor Tools (Pulleys and accessories)	LS			
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	



**UNIT PRICE ANALYSIS**

JOB                    **Roofing of CAS Building**  
 PAY ITEMS         Formworks and Flase  
                          Works  
 COST SHEET ID    903(2)  
 QUANTITY            **1.00 LS**

32.85 Sq.m.

PRODUCTION  
 RATE: \_\_\_\_\_ Sq.m./Hr.  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Good Lumber, 2"x 2" x10'	bd.ft.	200.0		
2. Phenolic Board, 3/4" x 4' x 8'	pc	8.0		
3. CW Nails, Assorted	kgs	4.0		
4. Consumables (Tie Wire, etc.)	LS	1.0		
<p>Scope:</p> <p>1. Fabrication and installation of forms on columns for restoration, walls, etc.</p> <p>2. Erection and removal of scaffoldings on column post and others.</p> <p><b>General Notes:</b></p> <p>1. All GI post shall be set true to line before placing forms.</p> <p>2. Forms shall be fixed and free from concrete mixture leakage.</p> <p>3. Use new phenolic board to avoid rough surface to minimize plastering.</p> <p>4. Forms shall be fabricated and installed by skilled laborers.</p>				
SUB-TOTAL (A)				

B. LABOR COST	QUANTITY		Hourly Rate	Total Cost
	No. of Personnel	Total Hours		
<b>Fabrication, Installation and stripping of forms:</b> Leadman Skilled Labor Unskilled (Include hauling of materials and scaffolding to roof deck level)	1			
	2			
	4			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Minor Tools (Lifting tools)	LS			
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM 2. Contractor's Profit 3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB                      **Roofing of CAS Building**  
 PAY ITEMS             Storm Drainage and  
                               Downspout  
 COST SHEET ID      1001(9)  
 QUANTITY              **1.00 LS**

PRODUCTION  
 RATE: \_\_\_\_\_ Ln.m.  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. uPVC Pipe, 4" Ø - S-1000	pc	36.0		
2. uPVC Bend 90 Degrees, 4" Ø	pc	54.0		
3. uPVC Solvent, 200cc	can	6.0		
4. Flat Bar, 3mm x 25mm x6.0	pc	3.0		
5. Dyna Bolt, 3/8"	set	54.0		
6. Consumables (Rivets, Drill Bits, screws, G-Leader, etc.)	LS	1.0		
<p>Furnishing &amp; installation of downspout complete with clamps and accessories.</p> <p>Scope:</p> <p><b>General Notes:</b></p> <p>1. This item shall be verify to the supervising NVSU Engineer prior to the installation of downspout pipes.</p> <p>2. This shall be done by a skilled laborers in a good workmanship to avoid leakage.</p> <p>3. All pipes shall be true to line w/ adequate flat bar clamps securely fixed on column or walls.</p> <p>4. All downspout connections shall be placed with solvent cement throughout the circumference.</p> <p>5. All works on this item shall be under the supervision of master plumber.</p>				
SUB-TOTAL (A)				

B. LABOR COST	QUANTITY		Hourly Rate	Total Cost
	No. of Personnel	Total Hours		
Leadman	1			
Skilled Labor	2			
Unskilled (Include hauling to the roof deck level)	2			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Scaffoldings Rental, H-Frames and GI Pipes w/ clamps	LS	1		
Minor Tools (Drill, grinder, etc.)	LS	1.00		
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS Metal Frame Wall  
 COST SHEET ID 1003(2) f  
 QUANTITY 104.40 **Sq.m.**

2716.7 Kg

PRODUCTION  
 RATE: \_\_\_\_\_ Kg/Hr.  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
68 1.Tubular, 3mm x 50mm x 50mm	kg	1244.4		
115 2. Tubular, 3mm x 32mm x 32mm	kg	1228.2		
36 3. Square Bar, 12mm Standard	kg	244.1		
4. Welding Rod, E6013	box	8.0		
5. Consumables (Cutting & grinding disc, etc.)	LS	1.0		
<p>Furnishing, fabrication and installation of metal framed wall.</p> <p>Scope:</p> <p><b>General Notes:</b></p> <ol style="list-style-type: none"> <li>1. All materials to be furnished shall be standard size, free from rust and damages.</li> <li>2. Metal framed wall shall be fully welded in all connection.</li> <li>3. All welding connections shall be grinded to make the surface smooth</li> <li>4. Framed wall shall be set true to line in all directions.</li> <li>5. This item shall be done by skilled welder in good workmanship.</li> </ol>				
<b>SUB-TOTAL (A)</b>				

B. LABOR COST	QUANTITY		Hourly Rate	Total Cost
	No. of Personnel	Total Hours		
Leadman	1			
Skilled Labor	2			
Unskilled (Include hauling of materials to roof deck level)	2			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Minor Tools (Drill, grinder, etc.)	LS	1.00		
Welding Machine and Cut-off Machine is included in roof framing NOTE: works.				
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB                    **Roofing of CAS Building**  
 PAY ITEMS         Fabricated Roofing  
                          Accessories (Ridge Roll)  
 COST SHEET ID    1013(2)a1  
 QUANTITY            **26.60 ± Ln.m.**

PRODUCTION  
 RATE: \_\_\_\_\_ pc/hr  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Pre-painted Ridge Roll, 0.50mm x 600mm x 2.4m	pc	12.0		
2. Tek screw, 12 x 75mm-100pc/box	box	1.0		
2. Blind Rivets, 1/8" x 3/4"	pc	180.0		
3. Consumables (Sealant, aluminum Tapes, etc.)	LS	1.0		
<p>Scope:                      1. Furnishing &amp; Installation of cut sized ridge rolls.</p> <p><b>General Notes:</b>                      1. Ridge roll shall be as specified with the same color with the roofing sheet.                      2. It shall be securely fixed by blind rivets and tek screws.                      3. Ridge roll shall fit to the roofing sheet to avoid entry of rain water.</p>				
<b>SUB-TOTAL (A)</b>				
B. LABOR COST	QUANTITY		Hourly Rate	Total Cost
	No. of Personnel	Total Hours		
Leadman	1			
Skilled Labor	1			
Unskilled	1			
<b>SUB-TOTAL (B)</b>				

C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Minor Tools (Electric Drill, Riveter,etc.)	1	LS		
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM 2. Contractor's Profit 3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	



**UNIT PRICE ANALYSIS**

**JOB**                      **Roofing of CAS Building**

Fabricated Roofing

Accessories (End

**PAY ITEMS**                      Flashing)

**COST SHEET**

**ID**                                      1013(2)b1

**QUANTITY**                      **74.00 ± Ln.m.**

34 pc

**PRODUCTION**

**RATE:** \_\_\_\_\_ Ln.m./Hr

**NUMBER OF**

**HOURS:** \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Fabricated Prepainted End Flashing, 0.50mm	pc	34.0		
2. Consumables (Blind Rivets, Tekscrew, Sealant, etc.)	LS	1.0		
<p>Scope: 1. Furnishing &amp; Installation of end flushing or fascia board cover.</p> <p><b>General Notes:</b> 1. End flashing or fascia board cover shall be 0.50mm K style or as plan and approved color. 2. It shall be securely fixed by blind rivet, 3/8" x 20mm</p>				
<b>SUB-TOTAL (A)</b>				
B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
Leadman	1			
Skilled Labor	1			
Unskilled	2			
<b>SUB-TOTAL (B)</b>				

C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Scaffolding Set, H- Frames, GI Pipes w/ Clamp Minor Tools	1 1	LS LS		
SUB - TOTAL (C)				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM 2. Contractor's Profit 3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS Fabricated Metal Roofing  
 COST SHEET Accessory (Gutter)  
 ID 1013(2)c  
 QUANTITY **68.65 ± Ln.m.**

PRODUCTION RATE: \_\_\_\_\_ Ln.m.  
 NUMBER OF HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Fabricated Pre-painted Gutter - Spanish Type, 0.701x2.40	pc	34.0		
2. Gutter Strainer, Fabricated uPVC Type-2" Ø	pc	18.0		
3. Plain GI Strap, 12" x 1"	pc	102.0		
4. Flat Bar, 3mm x 1' x 6m	pc	3.0		
4. Blind Rivets, 1/8" x 3/4" - 500pc/box5	box	2.0		
6. Consumables (Sealant, Aluminum Tapes, etc.)	LS	1.0		
Scope: 1. Furnishing & Installation of spanish Type Gutters.  <b>General Notes:</b> 1. Gutter shall be 0.60mm of approved type and color. 2. It shall be securely fixed by blind rivet, 3/8" x 20mm 3. Gutter connections shall be placed with first class sealant at all overlap surface. 4. Flat bar shall be installed as a support of the gutter in every 1.50m. Refer to PPSDS for the installation. 5. Gutter strainer shall be referred to PPSDS				
SUB-TOTAL (A)				
B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
Leadman	1			
Skilled Labor	1			
Unskilled	1			
SUB-TOTAL (B)				

C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Eqpt	Total Hours		
Scaffolding Set, H - Frames, GI Pipes w/ Clamp	1	LS		
Minor Tools (Electric Drill, Riveter, etc.)	1	LS		
SUB - TOTAL (C)				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 Prepainted Metal Sheets,  
 PAY ITEMS Long Span (Ribb Type)  
 COST SHEET ID 1014(1)b2  
 QUANTITY **761.55 Sq.m.**

PRODUCTION RATE: \_\_\_\_\_ Sq.m./Hr.  
 NUMBER OF HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
1. Twin RIBB Type # 0.50mm x 1.0m x 13.90m	pcs	45.0		
2. Twin RIBB Type # 0.50mm x 1.0m x 12.70m	pcs	4.0		
3. Twin RIBB Type # 0.40mm x 1.0m x 10.50m	pcs	2.0		
4. Twin RIBB Type # 0.40mm x 1.0m x 9.50m	pcs	1.0		
5. Twin RIBB Type # 0.40mm x 1.0m x 8.50m	pcs	2.0		
6. Twin RIBB Type # 0.40mm x 1.0m x 7.50m	pcs	1.0		
7. Twin RIBB Type # 0.40mm x 1.0m x 6.50m	pcs	2.0		
8. Twin RIBB Type # 0.40mm x 1.0m x 5.50m	pcs	1.0		
9. Twin RIBB Type # 0.40mm x 1.0m x 4.50m	pcs	2.0		
10. Twin RIBB Type # 0.40mm x 1.220m x 3.50m	pcs	1.0		
11. Twin RIBB Type # 0.40mm x 1.0m x 2.50m	pcs	2.0		
12. Insulation Real (Double) Bubble (Double) Foil, 1mx50m	Roll	16.0		
13. Galvanized Roof Insualtion Mesh, 1.80m x 50m	Roll	9.0		
14. Tie Wire, # 16 (for anchorage & support of insulation mesh)	kg	15.0		
15. Tek screw w/ neoprene washer (12x65)-1000pc/box	box	5.0		
16. Blind Rivet, 1/8 x 1/2 (800pc/box)	box	2.0		
17. Consumables (Roof Sealant, Drill Bits, etc.)	LS	1.0		
<b>For turnover after the construction:</b>				
18. BOSCH Professional Cordless Drill Driver 18V GSR 180 LI •100% ORIGINAL	set	2.0		



**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS **Structural Steel**  
 COST SHEET ID **(Roof Framing)**  
**1047(8)**  
 QUANTITY **1 LS**

**18974.9 Kg**

PRODUCTION RATE: \_\_\_\_\_ Kg./Hr.  
 NUMBER OF HOURS: \_\_\_\_\_ Hr.

A. MATERIALS		UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE:	Trusses, purlins, lateral strut/diagonal braces, fascia boards, cleats, anchor bolts, base plates, Sag rod, etc.				
68	1. Channel Bar, C 100 x 50 x 5 x 7.50mm - TC & BC	kg	3822.96		
30	2. Tubular bar, 2mmx50mmx150mm – Rafter	kg	1152.00		
62	3. Angle Bar, ¼" x 2" x 2" x 6.0m - Beam Truss TC & BC	kg	1662.80		
242	4. Angle Bar, ¼" x 1½" x 1½" x 6.0m	kg	5111.00		
15	5. Angle Bar, 5mm x 1½" x 1½" x 6.0m - Cleats	kg	267.30		
50	6. "C" Purlins 1.5mmx 5mmx150mmx6.0m - Fascia	kg	1065.00		
247	7. "C" Purlins 1.5mmx50mmx100mmx6.0m - Purlins	kg	3853.20		
	8. Anchor Bolt w/ Nuts & Washers, 16mm Ø x 400mm	pc	116.00		
	9. Machine bolt with Nuts and washers, 5/8" Ø x 200	pc	140.00		
12	10. G.I. PIPE, 4" Ø (6.0 mm thick, Heavy Gauge)	kg	1153.70		
17	11. G.I. PIPE, 2 ½" Ø (5.2mm thick, Heavy Gauge)	kg	886.79		
	12. Sag Rod 12mmØ x 6.0m plain	pc	40.00		
56	13. Base Plate, 12mmx150mmx200mm	kg	158.48		
4	14. Base Plate, 12mmx300mmx400mm	kg	45.30		
	15. Welding Rod (5kg/box)	boxes	30.00		
	16. Consumables (Cutting & grinding Disc, Electrical	LS	1.00		
	Consumptions, Hacksaw Blades, etc.)				
	For turnover after the construction:				
	1. Welding Machine, Inverter Type 300A, 220V	set	2.00		
	2. Metal Cut-off Saw Machine, Bosch GCO 14-24	set	1.00		

NOTES:	1. This item shall be done by skilled workers (if possible tesda certified welders). 2. All framing system shall be painted with epoxy primer. Painting is separate item. 3. All welding connections shall be fully weld in a goodwork manship. 4. Trusses shall be set true to line and elevation. 5. Welding machine & cut-off machine shall be brand new. It shall be turn over to the PPSD office with turnover certificate after the completion of the project.				
SUB-TOTAL (A)					
B. LABOR COST		QUANTITY		Hourly	Total
		No. of Personnel	Total Hours	Rate	Cost
<b>Fabrication:</b>					
	Leadman	1			
	Skilled Laborer	2			
	Laborer (Include hauling from grnd flr to 3rd flr deck)	4			
	<b>Erection:</b> Scaffoldings and Trusses				
	Skilled Laborer	3			
	Laborer	6			
SUB-TOTAL (B)					
C. EQUIPMENT RENTAL		QUANTITY		Hourly	Total
		No. of Equipment	Total Hours	Rate	Cost
	a. Scaffoldings: H-Frames sets, & GI Pipes w/ Clamps sets b. Minor Tools Welding Machine and Cut-off is included in the material cost. NOTE:	1			
SUB - TOTAL ( C )					
TOTAL DIRECT COST (A + B + C)					
ADD: INDIRECT COST					
		1. OCM			
		2. Contractor's Profit			
		3. VAT			
TOTAL INDIRECT COST					
				TOTAL COST (D + E)	
				UNIT COST	



**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS Painting Works  
 (Masonry)  
 COST SHEET ID 1032(1)a  
 QTY: **320 Sq.m**

PRODUCTION  
 RATE: \_\_\_\_\_ Sq.m./Hr  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE: Painting of masonry walls above roof deck, including columns and newly constructed pedestals.				
1. Flat Latex Paint, White - Boysen	gal	12.0		
2. Semigloss Latex Paint, Ready Mix Approved Color	gal	18.0		
3. Masonry Putty	liter	6.0		
4. Consumables (Paint brushes, sand papers, etc)	LS	1.0		
NOTES: All rough surfaces shall be grinded or sanded before applying primer paints. All holes or rough surfaces shall be applied with masonry putty or equivalent and sanded after. Semi-gloss paint shall be 2 coats of approved color. ( use ready mixed paints if possible) All painting works shall be done by skilled labor in good workmanship.				
SUB-TOTAL (A)				
B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
Leadman	1			
Skilled Laborer	1			
Laborer	1			
SUB-TOTAL (B)				

C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Equipment	Total Hours		
a. Minor Tools	LS	1.00		
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM 2. Contractor's Profit 3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 PAY ITEMS Painting Works  
 (Metal)  
 COST SHEET ID 1032(1)c  
 QTY: **1082.836** Sq.m

PRODUCTION  
 RATE: \_\_\_\_\_ Sq.m./Hr  
 NUMBER OF  
 HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE: painting of Trusses, purlins, lateral struct/diagonal braces, fascia boards, cleats, anchor bolts, base plates, tension rod, sag rod and etc.				
1. Epoxy Metal Primer, gray (No substitution)	gal	44.0		
2. Enamel Paint (Approved Color)	gal	8.0		
3. Polituff Body Filler w/ hardener	liter	4.0		
4. Paint Thinner	gal	44.0		
5. Consumables (paint brushes, disc, sand papers, etc.)	LS	1.0		
Area: Truss= 963.26 Sq.m. Purlins= 813.96 GI Pipe= 37.70 G-Plate= 30.00 B-Plate= 3.06 Sag Rod= 0.91 Tubular= <b>197.20</b> Total= <b>1082.836</b> Sq.m.  NOTES: All rough surfaces shall be grinded or sanded before applying primer painted. All holes or rough surfaces shall be applied with easy tite putty or equivalent and sanded after. Apply QDE paint as final in GI Post, Truss beams, Metal Framed Wall and other as directed by the engineer.				
SUB-TOTAL (A)				

B. LABOR COST	QUANTITY		Hourly Rate	Total Cost
	No. of Personnel	Total Hours		
Leadman	1			
Skilled Laborer	2			
Laborer	1			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Equipment	Total Hours		
a. Minor Tools	LS	1.00		
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

**JOB**                                    **Roofing of CAS Building**  
 Conduit Boxes & Fittings  
 (Conduit Work/Conduit  
**PAY ITEMS**                        Rough-in)  
**COST SHEET ID**                1100(10)

**QTY:**                                **1 LS**  
     180 Ln.m.  
     42 Pcs

**PRODUCTION**  
**RATE:** \_\_\_\_\_ Ln.m./Hr.  
     \_\_\_\_\_ pc/hr  
**NUMBER OF**  
**HOURS:** \_\_\_\_\_ Hr.

A. MATERIALS		UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE:	All conduit installation				
	1. 20mmØ uPVC Thick Wall (3m)	pc	60.0		
	2. 25mm Ø uPVC Thick Wall (3m)	pc	1.0		
	3. 20mmØ uPVC Long Elbow	pc	18.0		
	4. 25mm Ø uPVC Long Elbow	pc	2.0		
	5. 20mm Ø uPVC Male Treaded Adaptor	pc	2.0		
	6. 20mm Ø uPVC Male Treaded Adaptor with locknut	pc	2.0		
	7. Junction Box w/ cover and screw	pc	37.0		
	8. 2 x 4 Utility Box, deep type	pc	4.0		
	9. 400 ml.PVC Solvent	can	4.0		
	10. Tie Wire	kg	1.0		
	11. Consumables	LS	1.0		
NOTES:	All conduit installation shall be in accordance with the plan. And it shall be under the supervision of the electrical engineer/master electrician.				
SUB-TOTAL (A)					
B. LABOR COST		QUANTITY		Hourly	Total
		No. of Personnel	Total Hours	Rate	Cost
	1. Leadman(REE/RME)	1			
	2. Skilled Laborer	1			
	3. Laborer	2			
	Include labor for chipping of masonry wall for the embedment of uPVC Pipes.				
SUB-TOTAL (B)					

C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Equipment	Total Hours		
a. Minor Tools (Ladder, grinder, etc)	LS	1.00		
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**

PAY ITEMS Wires & Wiring

COST SHEET ID 1101(33)

QTY: **1 LS**  
679 Ln.m.  
  
5 pcs

PRODUCTION RATE: \_\_\_\_\_ Ln.m./Hr.  
pc/hr  
  
NUMBER OF HOURS: \_\_\_\_\_ Hr.

A. MATERIALS	UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE: All conduit installation				
1. 2.0 Sq.mm THHN Copper Wire	Ln.m.	670.0		
2. 5.50 Sq.mm THHN Copper Wire	Ln.m.	4.0		
3. 8.0 Sq.mm. THHN Wire	Ln.m.	4.0		
4. 2-Gang, Switch Wide Serries	set	4.0		
5. Electric Tape, Big	roll	4.0		
6. Consumables (Screws, wires, clamps, etc.)	LS	1.0		
NOTES: This include tapping from the source line and dry run after installation of fixtures. All accessories for tapping shall be included in the consumables.				
SUB-TOTAL (A)				
B. LABOR COST	QUANTITY		Hourly	Total
	No. of Personnel	Total Hours	Rate	Cost
1. Leadman(REE/RME)	1			
2. Skilled Laborer	1			
3. Laborer	1			
SUB-TOTAL (B)				
C. EQUIPMENT RENTAL	QUANTITY		Hourly	Total
	No. of Equipment	Total Hours	Rate	Cost
a. Equipment Rental for tapping	LS			
b. Minor Tools	LS			
SUB - TOTAL ( C )				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM			
	2. Contractor's Profit			
	3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
			UNIT COST	

**UNIT PRICE ANALYSIS**

JOB **Roofing of CAS Building**  
 Power Load Center, Switch Gear and Panel Boards, and Other Overcurrent Protection Devices

PAY ITEMS  
 COST SHEET

ID 1102(1)

QTY: **1 LS**

1 set

5 Circuit

PRODUCTION RATE: \_\_\_\_\_ ckt/hr

NUMBER OF HOURS: \_\_\_\_\_ Hr.

A. MATERIALS		UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE:	Furnishing of complete set panel board as indicated.				
	6 Branches MDP Board, 2), Center Main, bolt-on main & Branches w/ copper hot and ground busbars including the following: 1 pc 30A,2P CB 4 pc 15A, 2P CB	Set	1.0		
NOTES:	Work includes chipping of concrete for uPVCs, panel board and etc. All uPVC must be terminated at the bottom of the panel board including the supply				
SUB-TOTAL (A)					
B. LABOR COST		QUANTITY		Hourly Rate	Total Cost
		No. of Personnel	Total Hours		
	1. Leadman(REE/RME)	1			
	2. Skilled Laborer (Electrician)	1			
	3. Laborer	1			
	Include labor for chipping/cutting masonry wall for the installation of panel board.				
SUB-TOTAL (B)					



C. EQUIPMENT RENTAL	QUANTITY		Hourly Rate	Total Cost
	No. of Equipment	Total Hours		
a. Minor Tools				
SUB - TOTAL (C)				
TOTAL DIRECT COST (A + B + C)				
ADD: INDIRECT COST				
	1. OCM 2. Contractor's Profit 3. VAT			
TOTAL INDIRECT COST				
			TOTAL COST (D + E)	
UNIT COST				

**UNIT PRICE ANALYSIS**

**JOB**                      **Roofing of CAS Building**

**PAY ITEMS**            Lighting Fixtures  
and Lamps

**COST SHEET**  
**ID**                        1103(1)

**QTY:**                 **1 LS**  
  
                             32 set

**PRODUCTION**  
**RATE:** \_\_\_\_\_ set/hr  
**NUMBER OF**  
**HOURS:** \_\_\_\_\_ Hr.

A. MATERIALS		UNIT	QTY	UNIT PRICE	TOTAL COST
SCOPE:	All conduit installation				
	20Watts LED T8 Tube & Box Type Set,	set	32.0		
	Consumables	LS			
SUB-TOTAL (A)					
B. LABOR COST		QUANTITY		Hourly	Total
		No. of Personnel	Total Hours	Rate	Cost
	1. Leadman(REE/RME)	1			
	2. Skilled Laborer (Electrician)	1			
	3. Laborer	2			
SUB-TOTAL (B)					
C. EQUIPMENT RENTAL		QUANTITY		Hourly	Total
		No. of Equipment	Total Hours	Rate	Cost
	a. Minor Tools	LS	1.00		
SUB - TOTAL ( C )					
<b>TOTAL DIRECT COST (A + B + C)</b>					
<b>ADD: INDIRECT COST</b>					
		1. OCM			
		2. Contractor's Profit			
		3. VAT			
<b>TOTAL INDIRECT COST</b>					
				<b>TOTAL COST</b>	_____
				<b>(D + E)</b>	
<b>UNIT COST</b>					

CONSTRUCTOR'S HEADING

**MATERIALS UNIT COST, LABOR RATES AND EQUIPMENT RENTAL COST**

**A. LIST OF MATERIALS REQUIRED**

No.	DESCRIPTIONS/SPEFICATIONS	Unit	Unit Price
1	Tarpauline Project Billboard, 4 x 8' DPWH format	set	
2	Marine Plywood, 1/2" thick (Nebraska)	pc	
3	Good Lumber, 2"x 2" x 8'	bd,ft.	
4	CW Nail, Assorted	kg	
5	Safety Hard Hat, 4 Yellow, 2 brown, 5 White, 1 green (Rental Basis)	set	
6	Safety, warning Signage, 2'x3'	set	
7	Safety Harness,	set	
8	Safety Googles,	set	
9	General Purpose Safety Vest, Button Type	set	
10	Caution Tapes, 100m/roll	roll	
11	Nylon Rope, 16mm Ø	m	
12	Safety Net, 5mm Mesh x 1.80m x 90m	roll	
13	Portland Cement, 40kg/bag - Holcim	bag	
14	Screened Sand, S-1-2.50cu.m./T-Load	T-Load	
15	Screened Gravel, G-1 - 2.50 Cu.m./T-Load	T-Load	
16	Phenolic Board, 3/4" x 4' x 8'	pc	
17	uPVC Pipe, 4" Ø - S-1000	pc	
18	uPVC Bend 90 Degrees, 4" Ø	pc	
19	uPVC Solvent, 200cc	can	
20	Flat Bar, 3mm x 25mm x6.0	pc	
21	Dyna Bolt, 3/8"	set	
22	Tubular, 3mm x 50mm x 50mm	kg	
23	Tubular, 3mm x 32mm x 32mm	kg	
24	Square Bar, 12mm Standard	kg	
25	Welding Rod, E6013	box	
26	Pre-painted Ridge Roll, 0.50mm x 600mm x 2.4m	pc	
27	Tekscrew, 12 x 75mm-100pc/box	box	
28	Blind Rivets, 1/8" x 3/4"	pc	
29	Fabricated Prepainted End Flashing, 0.50mm	pc	
30	Fabricated Pre-painted Gutter - Spanish Type, 0.701x2.40	pc	
31	Gutter Strainer, Fabricated uPVC Type-2" Ø	pc	
32	Plain GI Strap, 12" x 1"	pc	
33	Flat Bar, 3mm x 1' x 6m	pc	
34	Blind Rivets, 1/8" x 3/4" - 500pc/box5	box	
35	Twin RIBB Type # 0.50mm x 1.0m x 13.90m	pcs	
36	Twin RIBB Type # 0.50mm x 1.0m x 12.70m	pcs	
37	Twin RIBB Type # 0.50mm x 1.0m x 10.50m	pcs	

38	Twin RIBB Type # 0.50mm x 1.0m x 9.50m	pcs	
39	Twin RIBB Type # 0.50mm x 1.0m x 8.50m	pcs	
40	Twin RIBB Type # 0.50mm x 1.0m x 7.50m	pcs	
41	Twin RIBB Type # 0.50mm x 1.0m x 6.50m	pcs	
42	Twin RIBB Type # 0.50mm x 1.0m x 5.50m	pcs	
43	Twin RIBB Type # 0.50mm x 1.0m x 4.50m	pcs	
44	Twin RIBB Type # 0.50mm x 1.220m x 3.50m	pcs	
45	Twin RIBB Type # 0.50mm x 1.0m x 2.50m	pcs	
46	Insulation Real (Double) Bubble (Double) Foil, 1mx50m	Roll	
47	Galvanized Roof Insualtion Mesh, 1.80m x 50m	Roll	
48	Tie Wire, # 16 (for anchorage & support of insulation mesh)	kg	
49	Tekscrew w/ neoprene washer (12x65)-1000pc/box	box	
50	Blind Rivet, 1/8 x 1/2 (800pc/box)	box	
51	Channel Bar, C 100 x 50 x 5 x 7.50mm - TC & BC	kg	
52	Tubular bar, 2mmx50mmx150mm - Rafter	kg	
53	Angle Bar, ¼" x 2" x 2" x 6.0m - Beam Truss TC & BC	kg	
54	Angle Bar, ¼" x 1½" x 1½" x 6.0m	kg	
55	Angle Bar, 5mm x 1½" x 1½" x 6.0m - Cleats	kg	
56	"C" Purlins 1.5mmx 5mmx150mmx6.0m - Fascia	kg	
57	"C" Purlins 1.5mmx50mmx100mmx6.0m - Purlins	kg	
58	Anchor Bolt w/ Nuts & Washers, 16mm Ø x 400mm	pc	
59	Machine bolt with Nuts and washers, 5/8" Ø x 200	pc	
60	G.I. PIPE, 4" Ø (6.0 mm thick, Heavy Gauge)	kg	
61	G.I. PIPE, 2 ½" Ø (5.2mm thick, Heavy Gauge)	kg	
62	Sag Rod 12mmØ x 6.0m plain	pc	
63	Base Plate, 12mmx150mmx200mm	kg	
64	Base Plate, 12mmx300mmx400mm	kg	
65	Welding Machine, Inverter Type 300A, 220V	set	
66	Metal Cut-off Saw Machine, Bosch GCO 14-24	set	
67	Flat Latex Paint, White - Boysen	gal	
68	Semigloss Latex Paint, Ready Mix Approved Color	gal	
69	Masonry Putty	Liter	
70	Epoxy Metal Primer, gray (No substitution)	gal	
71	Enamel Paint (Approved Color)	gal	
72	Polituff Body Filler w/ hardener	liter	
73	Paint Thinner	gal	
74	20mmØ uPVC Thick Wall (3m)	pc	
75	25mm Ø uPVC Thick Wall (3m)	pc	
76	20mmØ uPVC Long Elbow	pc	
77	25mm Ø uPVC Long Elbow	pc	
78	20mm Ø uPVC Male Treaded Adaptor	pc	
79	20mm Ø uPVC Male Treaded Adaptor with locknut	pc	
80	unction Box w/ cover and screw	pc	
81	2 x 4 Utility Box, deep type	pc	
82	400 ml.PVC Solvent	can	
83	2.0 Sq.mm THHN Copper Wire	Ln.m.	
84	5.50 Sq.mm THHN Copper Wire	Ln.m.	
85	8.0 Sq.mm. THHN Wire	Ln.m.	

86	2-Gang, Switch Wide Serries			set
87	Electric Tape, Big			roll
88	6 Branches MDP Board, 2), Center Main, bolt-on main & Branches			Set
89	w/ copper hot and ground busbars including the following:			
90	1 pc	30A,2P CB		
91	4 pc	15A, 2P CB		
92	20Watts LED T8 Tube & Box Type Set,			set

**B. LABOR RATES**

No.	Personnel Designation	Rate Per Hour
1	Civil Engineer	
2	Electrical Engineer/Master Electrician	
3	Part Time Safety Officer	
4	Welder	
5	Skilled Labor	
6	Semi Skille Labor	
7	unskilled Labor	

**C. EQUIPMENT COST\*/RENTAL RATE\*\***

		Rental Rate / Hour
1	Chainsaw**	
2	Dump track, 3 cu.m**	
3	Jack Hammer**	
4	One Bagger Concrete Mixer**	
5	H-Frame Set, Rental**	
6	GI Pipe, 1 1/2" Ø **	
7	Clamp**	
8	Electric Grinder**	
9	Electric Drill**	
10	Welding Machine	
11	Cut-off Machine	

Prepared by:

\_\_\_\_\_  
CIVIL ENGINEER

PRC. No.: \_\_\_\_\_ Validity: \_\_\_\_

Date

PTR No.: \_\_\_\_\_ Issued: \_\_\_\_

TIN No.:

Submitted by:

\_\_\_\_\_  
Contractor's  
Representative

## ***Section IX. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;  
**and**
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- (h) Philippine Contractors Accreditation Board (PCAB) License;  
**or**  
Special PCAB License in case of Joint Ventures;  
**and** registration for the type and cost of the contract to be bid; **and**
- (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (j) Project Requirements, which shall include the following:
  - a. Organizational chart for the contract to be bid;
  - b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (k) Original duly signed Omnibus Sworn Statement (OSS);

**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

*Financial Documents*

- (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

*Class "B" Documents*

- (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- (o) Original of duly signed and accomplished Financial Bid Form; **and**

*Other documentary requirements under RA No. 9184*

- (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (r) Cash Flow by Quarter.



# Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

## AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the

Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## Performance Securing Declaration (Revised)

*[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

# Bid Form for the Procurement of Infrastructure Projects

*[shall be submitted with the Bid]*

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## BID FORM

Date : \_\_\_\_\_  
Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>2</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

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<sup>2</sup> currently based on GPPB Resolution No. 09-2020

- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
  
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## **Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)**

*[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]*

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### **CONTRACT AGREEMENT**

THIS AGREEMENT, made this *[insert date]* day of *[insert month]*, *[insert year]* between *[name and address of PROCURING ENTITY]* (hereinafter called the "Entity") and *[name and address of Contractor]* (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute *[name and identification number of contract]* (hereinafter called "the Works") and the Entity has accepted the Bid for *[contract price in words and figures in specified currency]* by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Philippine Bidding Documents (PBDs);
    - i. Drawings/Plans;
    - ii. Specifications;
    - iii. Bill of Quantities;
    - iv. General and Special Conditions of Contract;
    - v. Supplemental or Bid Bulletins, if any;
  - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

*[Insert Name and Signature]*

*[Insert Name and Signature]*

*[Insert Signatory's Legal Capacity]*

*[Insert Signatory's Legal Capacity]*

for:

for:

*[Insert Procuring Entity]*

*[Insert Name of Supplier]*

#### **Acknowledgment**

*[Format shall be based on the latest Rules on Notarial Practice]*

## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

### **[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



