



Republic of the Philippines
NUEVA VIZCAYA STATE UNIVERSITY
Bayombong, Nueva Vizcaya
Tel/Fax: (078)321-2112 Email: ubacbayombong@gmail.com
UNIVERSITY BIDS AND AWARDS COMMITTEE

December 6, 2024

WILFREDO A. DUMALE, JR.
Public Servant & University President

Sir:

Greetings of excellence and peace!

Forwarded herewith is UBAC Resolution No. 2024-12-21G for Project 2024-21G: Supply and Delivery of Reference Books for Bambang Campus and recommending the project for award, for your approval. Subsequent documents to the resolution once approved are also for your signature.

Thank you and God bless.

Very truly yours,


ELMA P. APOSTOL
UBAC, Chairperson
Goods/Services and Consultancy Services



UBAC RESOLUTION

BACR No.: 2024-12-21G

RESOLUTION DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE PROJECT 2024-21G: SUPPLY AND DELIVERY OF REFERENCE BOOKS FOR BAMBANG CAMPUS FOR AWARD TO FOREFRONT BOOK CO., INC.

WHEREAS, there is an approved **Purchase Request No. TF(FF)-24-07-1262 under Trust Fund** with a total approved budget of **Nine Hundred Ninety-Nine Thousand Seven Hundred Eighty-Six Pesos Only (Php999,786.00)** for the supply and delivery of **Reference Books for Bambang Campus;**

WHEREAS, said items are included and conformed to the approved budget of the end user's Project Procurement Management Plan (PPMP) and the Nueva Vizcaya State University's (NVSU) Annual Procurement Plan (APP) for CY 2024;

WHEREAS, the Nueva Vizcaya State University through the Bids and Awards Committee-Goods, Services and Consultancy has advertised and posted the Invitation to Apply for Eligibility and to Bid for project **2024-21G: Supply and Delivery of Reference Books for Bambang Campus**, a line-item project, with an Approved Budget for the Contract (ABC) amounting to Php999,786.00 in the NVSU website, NVSU Facebook Page, PhilGEPS portal, and conspicuous places in the premises of the NVSU on October 29, 2024;

WHEREAS, the Pre-bid Conference and Opening of Bids of the project were scheduled on November 6, 2024 and November 18, 2024 respectively;

WHEREAS, the Philippine Bidding Documents (PBD) of the project were made available for the period of October 29, 2024 to November 18, 2024 at 1:29PM;

WHEREAS, in response to the said advertisement, only one (01) prospective bidder has purchased the bidding documents, specifically:

BIDDER IDENTIFICATION/NAME
1. Forefront Book Co., Inc.

WHEREAS, due to the inclement weather condition brought by Super Typhoon Pepito, the Provincial Governor of Nueva Vizcaya issued a memorandum dated November 17, 2024 on the suspension of work in all government offices and classes at all levels for both public and private schools within Nueva Vizcaya on November 18, 2024;

WHEREAS, the committee issued a Notice of Postponement on November 17, 2024, rescheduling the opening of bids from November 18, 2024 to November 21, 2024, which was posted to the PhilGEPS and the website of the university;

WHEREAS, during the scheduled opening of the ~~technical~~ and financial component envelopes on November 21, 2024, the lone bidder passed the preliminary examination of technical and financial documents and was found eligible with the following details:

BIDDER IDENTIFICATION/NAME	AMOUNT
1. Forefront Book Co., Inc.	Php271,210.00

Ryan Victory D. Bautista
Member

Lear Paolo R. Salvosa
Member

Emmanuel Danguilan
Member

Keziah Ann D. Rosini
Member

Melba Eugene B. Gutierrez
Member

Cecile J. Martin
Vice Chairperson

Elma P. Apostol
Chairperson

WHEREAS, during the post-qualification process conducted by the BAC members and Technical Working Group, which involved a thorough examination, validation, verification, and confirmation of all statements, representations, and documents submitted by the bidder with the Single Calculated Bid, it was determined that **the bid for the project was found to be responsive** to the requirements and conditions specified in the Bidding Documents;

NOW, THEREFORE, We, the members of the University Bids and Awards Committee-Goods, Services and Consultancy, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. To recommend the award of item nos. 1.5, 1.9, 1.15, 1.17, 1.27, 1.31, 1.38, 1.39, 1.46, 1.53, 1.54, 1.55, 1.56, 1.59, 1.62, 1.64, 1.65, 1.68, 1.90, 1.105, 1.109, 1.112, 1.127, 1.130, 1.132, 1.134, 1.135, 1.148, 1.149, 1.150, 1.151, 1.155, 1.156, 1.157, 1.161, 1.164, 1.170, 1.175, 1.181, 1.183, 1.191, 1.211 & 1.214 to FOREFRONT BOOK CO., INC. as the bidder with the Single Calculated an Responsive Bid (SCRB) with a contract amount of **Two Hundred Seventy-One Thousand Two Hundred Ten Pesos Only (Php271,210.00)**;
- b. To recommend to the end-user the reprogramming for FY2025 the items with no quotations/bid in the project; and
- c. To recommend for approval by the Head of the Procuring Entity the foregoing action.

RESOLVED, at the Nueva Vizcaya State University –Bayombong Campus, Bayombong, Nueva Vizcaya, this 4th day of December 2024.

**UNIVERSITY BIDS AND AWARDS COMMITTEE
GOODS, SERVICES AND CONSULTANCY**


RYAN VICTOR D. BAUTISTA
Member


KEZIAH ANN D. ROSINI
Member


LEAN PAOLO R. SALVOSA
Member


EMMANUEL DANGUILAN
Member


MELBA EUGENE B. GUNTALILIB
Member

CECILE J. MARTIN *online*
Vice Chairperson


ELMA P. APOSTOL
Chairperson