



SUPPLEMENTAL BID BULLETIN No. 2024-04G-003

PROJECT 2024-04G: Project 2024-04G: Supply, Delivery and Lay outing of Yearbook and Pictorials for Graduating Class 2023

This Bid Bulletin/Addendum No. **2024-04G-003** is issued to modify or amend items in the Bidding Documents of the abovementioned project of the University. This shall form an integral part of the Bidding Documents of the said project.

Please be informed of the changes in the project:

PARTICULARS	CHANGES			
	FROM		TO	
Project Title	Project 2024-04G: Supply, Delivery and Lay outing of Yearbook and Pictorials for Graduating Class 2023		Project 2024-04G: Supply, Delivery and Lay outing of Yearbook and Pictorials for Graduating Class 2024	
Section VI. Schedule of Requirements	Delivery Period: Pictorials - 30 calendar days		Delivery Period: 90 calendar days	
	Yearbook – 30 calendar days		90 calendar days upon final proofreading	
Section VII. Technical Specifications	Description	Quantity	Description	Quantity
	PICTORIALS, 1 pc S8R (8"x12"), academic regalia without cap (to be framed, with print of NVSU seal, name of graduate, course, college); 1 pc 4R, academic regalia with cap; 1 pc 4R, Filipiñana, 1 pc 4R, creative (props to be provided by the graduating student) Inclusion: 1 pc eco bag (14x16) Use of Filipiñana (barong for male; 8 pcs., sizes XS to XL; panuelo for female; 1 pc., one size) Inclusive of the black frame, black matting; 1 pc., DVD (for e-copies of pictures) Pictorial of University Officials: University President, Vice Presidents, Campus Administrator, College Deans, SAS Staff, Presidential Management Staff, PDO Staff, VPPDIS Staff, VPAF Staff, VPRET Staff, Lead College Faculty and Staff; 1pc. 4R receiving diploma, 1pc 4R photobooth NCSSC Officers and Advisers Inclusive: With live streaming 1 lot- Photo	2,188	PICTORIALS, <ul style="list-style-type: none"> • 1 pc S8R (8"x12"), academic regalia without cap (to be framed, with print of NVSU seal, name of graduate, course, college); • 1 pc 4R, academic regalia with cap; • 1 pc 4R, Filipiñana, • 1 pc 4R, creative (props to be provided by the graduating student) Inclusion: 1 pc eco bag (14x16) <ul style="list-style-type: none"> • Use of Filipiñana (barong for male; 8 pcs., sizes XS to XL; panuelo for female; 1 pc., one size) • Inclusive of the black frame, black matting; Individual QR Code accessible for at least equivalent or Higher than six (06) months (for e-copies of 	2,400

PARTICULARS	CHANGES	
	FROM	TO
and Video Coverage with Live Streaming 1pc Photo Receiving of diploma (stage) 1pc photo with parent (booth) 1pc photo hooding (graduate school only) Video shoot for the candidates for graduation 3 Camera Set-up (Multi-cam) 1 Video Mixer (8 inputs) 2 Video Livestreaming Console (for Zoom and/or Facebook webcast) 5 Studio Video Transmitter 3 Video Tripod 1 LED Wall (12ftx9ft)		<p>pictures) Pictorial of University Officials:</p> <ul style="list-style-type: none"> • University President • Vice Presidents, • Campus Administrator, • College Deans, • Directors/Unit Heads, • Campus Coordinators, • SAS Staff, • Presidential Management Staff, • VPPDIS Staff, • VPAF Staff, • VPRET Staff, • Lead College Faculty and Staff, • USSC Officers and Advisers <p>Inclusive:</p> <ul style="list-style-type: none"> • 1 lot- Photo and Video Coverage with Live Streaming • Sounds: 4pcs audio center, 4pcs subwoofers, 2pcs monitor speakers, 2pcs side full range speakers, at least 4pcs hand held wireless mics, at least 2pcs wired mics with stand, 1 unit laptop as music source with DJ controller, 1 unit 18-channel digital mixer, 1 10kVa voltage regulator, 15kVa voltage regulator, sets of wires and connectors. • 1pc Photo Receiving of diploma (stage) • 1pc photo with parent (booth) • 1pc photo hooding (graduate school only) • Video shoot for the candidates for graduation • 3 Camera Set-up (Multi-cam) • 1 Video Mixer (8 inputs) • 2 Video Livestreaming Console (for Zoom and/or Facebook webcast) • 5 Studio Video Transmitter • 3 Video Tripod

PARTICULARS	CHANGES			
	FROM		TO	
			<ul style="list-style-type: none"> • 1 LED Wall (12ftx9ft) 	
	<p>YEARBOOK, Full-color print cover and insert Hardbound cover Chipboard #20 with Spot UV printing Glossy paper Substance Matte 80 or C2s 80 smyth binding 8.5"x11" portrait layout size printing 2 pictures per page for graduate school program 3 pictures per page layout for undergraduate Inclusive of layout design. Individually wrapped and sealed.</p>		<p>YEARBOOK, Full-color print cover and insert Hardbound cover Chipboard #20 with Spot UV printing Glossy paper Substance Matte 80 or C2s 80 Smyth binding 8.5"x11" portrait layout size printing 2 pictures per page for graduate school program 3 pictures per page layout for undergraduate Inclusive of layout design. Individually wrapped and sealed. Separate Yearbook for each Campus.</p>	2,400
Bidding Forms	<p>STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID covering 2years up to the opening of bids</p>		<p>STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID covering 5 years up to the opening of bids</p>	

For guidance and information of all concerned.


ELMA P. APOSTOL
 UBAC Chairperson – Goods & Services

Received by the Bidder:
